

Welcome at Faculty of Architecture and Design - Master Architecture study programme

FIRST STEPS

If you have any questions about visa, your dormitory, student ID-card, registration, ... you have to contact the **International Office** (Mrs. Korinna Stubbe or Mrs. Narangerel Tsendbaatar in house 21).

Other contacts regarding your study at Faculty of Architecture and Design:

Study organisation and studio place (Mrs. Christina Berger Mrs. Thormann - middle floor house 7A)

Application for Master Thesis, ... - Study office/Prüfungsamt (Mrs. Bury - House 21)

Schedule of Lectures

All design projects and electives courses that are offered you will find also in Course schedule (Vorlesungsverzeichnis) which you can find from 07 of March 2018 at the following link: <https://vz.fg.hs-wismar.de/>

Study organisation

Studying Master at our Faculty of Architecture and Design means, that **you can choose the courses, you are interested in**. On the beginning of each semester, there is a presentation of each professor to show which courses are offered during the semester.

The Master Architecture study takes 4 terms. In the fourth semester, you write your Master Thesis. During the first 3 terms (before applying for Master Thesis), you have to pass:

3 Design Projects (3 x 18 Credits)

10 elective courses (10 x 3 Credits)

6 sketch/small projects (6 x 1 Credit)

You can organise your study as you want, but on the end, you need to have 90 Credits from your classes and 30 Credits from Master Thesis semester. You have to collect the degrees of your sketch/small projects by yourself, you will get blue papers in the office of Mrs. Berger for collecting them. Please take care of them, before you apply for Master Thesis you have to bring them to study office (house 21).

Did you choose your courses? Okay, take place at the first meeting*, **if you wanna take part, you have to enroll in the list**. Some professors have their lists on the intranet**, others on their black boards, next to their door – you have to ask them. Have you passed the first meeting? No problem, send an email or ask the professor personally. It's important to take part on every meeting and every presentation. * You will find the time and place for the first meeting in the course description. ** For infos about our intranet see page 2.

Times for travelling and the public holidays you will find in intranet under „Studienablaufplan“.

You need a **studio place**? Okay, you can get one, but you have to know:

You will work there together with other students and everyone have to follow some rules:

- You have to clean your working space and the studio by yourself,
- Collect the trash in the studio and take them to the boxes behind house 7c every week.
- Take care of the others,
- You have to pay a deposit, at the end of the semester, you will get it back, if everything is okay.

Contact: Gabriele Thormann, Head of Faculty Administration, House 7a/Room 1.118

Important:

As long as you are a student at Hochschule Wismar you have to pay your student fee (72,- per semester). (every time on the beginning of each semester - more information under the University webpage, keyword re-registration)



TAKE THE LINK

* <http://www.fg.hs-wismar.de>

to get on the homepage of Faculty of Architecture and Design.

You can find all relevant event informations, dates, lecture announcements, awards and publications of our Faculty, further informations of the study programs (study and examination regulations, module handbooks) and contact details for all professors, staff and lecturers.

The website also shows how to engage for Hochschule Wismar, Faculty of Architecture and Design and what's going on in the hanseatic city and the region.



TAKE THE LINK

** <http://info.fg.hs-wismar.de>

YOU CAN FIND

Informations about study and teaching:

- Timetables,
- Teaching materials,
- Lists of courses & excursions,
- Fixed dates for courses & presentations,
- Relevant informations,
- Internships and jobs
- Informations about competitions & events and much more

HOW?

click on "Registration", you can create an account and use all the features.

OTHER PORTALS

LSF | <https://lsf.hs-wismar.de>

The LSF online portal is a university portal for students, prospective students, professors and staff.

For registration you need your LOGIN data, you will get from the IT-Service and Media Center. The university portal allows you the verification of certificates, provides an overview of your academic records and registered and passed/failed examinations.

Stud.IP | <https://studip.hs-wismar.de>

Stud.IP is a campus and learning management system for universities.

For the registration use your LOGIN data, you will get from the IT-Service and Media Center. With this learning management system you can organize your study (plan your own events, form study groups and set up schedules, do appointments with professors, and so on).

UNIVERSITY IT-CENTRE

Every faculty has its own computer laboratory. In addition, the University operates a University IT-Centre (Rechenzentrum) with several PC rooms. The use of the computers are open access and free of charge. Here, you can spend as much time as you need doing online research for your courses or sending e-mails.

You can also use the Internet connection on the campus. In order to gain access, however, you must first fill out an application. Application forms can be obtained from the university IT-Centre (House 26) or downloaded from the University IT-Centre web site and printed out.

Double Master Students, Shenyang University, China

(you do not have a “Matrikelnummer”/enrolment number, that means your grades are not automatically delivered to the examination office of Wismar University)

Into the middle of the first semester you have to go to the International Office and ask for enrollment at Wismar University as direct students.

- 3 design projects in 2 semesters
- 6 sketch design projects in 2 semesters (collect all grades into the blue sheet)
- Academic writing class
- German Class at International Office
- at least 2 electives from Master Architectures programm per Semester
- Please write a list in the end of every semester with:
 - the title of courses,
 - the names of the professors/teachers,
 - the number of SWS, the number of credit points,
 - the name of the moduls,
- ask the Professor what grade you did get in the end of the semester

Please collect all your grades of all courses by yourself, collect the signatures of the Professors for your grades and keep it until you have to apply for Master Thesis at Wismar University!

You have to stay enrolled at Wismar University until you have finished your studies in China and at Wismar University!

That means you have to pay the semester fee every semester at Wismar University if you are already back in China!

Exchange Students from Europe (Erasmus), Asia, America... with other exchange programs

(you do not have a “Matrikelnummer”/enrolment number, that means your grades are not automatically delivered to the examination office of Wismar University)

You can choose courses freely from Architecture Master Degree Programm and Architectural Lighting Design Degree Course

We recommend:

- one design project per Semester
- one sketch design projects per semester
- electives courses from Architecture or Architectural Lighting Design Degree Course
- German Course at International Office

Please note in the end of every semester:

- the title of courses,
- the names of the professors/teachers,
- the number of SWS, the number of credit points,
- the name of moduls,
- ask the Professor what grade you did get in the end of the semester

Please collect all your grades of all courses by yourself, collect the signatures of the Professors for your grades and keep it until the end of your exchange semester Wismar University!

06.03.2018

Petra Seidenberg, coordinator for international affairs and study organization,

Hochschule Wismar, Faculty of Architecture and Design | Philipp-Müller-Straße 14 | 23966 Wismar | Haus 7a/R. 1.309

Tel.: 03841/753 7367 | E-Mail: petra.seidenberg@hs-wismar.de